

CV FINE ART SERVICES FACILITY REPORT
125 OTTLEY DRIVE
ATLANTA, GA 30324
404-315-7666
404-733-6200

1. Burglary Protection
 - A. Central station burglary alarm system
 - B. UL rating, 3AA
 - C. Camera monitoring 24 hours a day
2. Fire Protection
 - A. Central station fire detection system
 - B. Red ABC fire extinguishers on every level of warehouse
3. Sprinkler System
 - A. Dry pipe zoned suppression system
4. Building Construction
 - A. Free standing, brick and concrete exterior walls.
 - B. Interior walls: Sheetrock
 - C. Floors: Concrete
 - D. Roof: Double roof of metal build-up
 - E. Ceilings: Metal
 - F. Structural supports: Concrete
5. Storage Conditions
 - A. Limited access, locked private storage room within the warehouse.
 - B. Racking is available.
 - C. Each client's items are inventoried and kept together within the vault.
 - D. Private storage rooms are available within the temperature-controlled side of the warehouse.
 - E. Monthly exterminating contract is in place.
6. Inventory Control
 - A. Paper inventory
 - B. Computer inventory with system back-up daily
 - C. Fine art storage vault is accessible by appointment with 24-hour notice.
No one is permitted access without a CV Fine Art Services representative accompanying.
7. Temperature and Humidity Control
 - A. Temperature controlled at between 68 and 72 degrees.
 - B. Humidity controlled at 48% to 52%.
8. Packing and Crating
 - A. Packing is done within the warehouse in climate-controlled area or on site if requested.

- B. A separate crate shop is located on warehouse premises. CV Fine Art Services builds museum quality crates to meet the requirements of our clients. CV Fine Art Services built the crates that were used to ship Ramesses I from the Michael C. Carlos Museum at Emory University back to Egypt.
 - C. Packers and craters have over 40 years or experience in art handling. Please see attached personnel qualifications.
9. Lighting
- A. Storage areas are kept dark except when occupied. Lighting fixtures are in the ceiling, which is 22 feet high.
10. Transportation and Shipping
- A. CV Fine Art Services offers both domestic and international shipping. Crates meeting EU standards are available.
 - B. CV Fine Art Services currently has 2 climate-controlled, air-ride straight trucks and 1 climate-controlled 53-foot trailer. All trucks are logistically equipped for art and antique transport and all have security systems.
 - C. CV Fine Art Services has access to nine interior loading docks within the facility of the corporate warehouse. (Classic Design Services, Inc.)
 - D. International shipping is handled through our Customer Service Representative working with 2 different international freight forwarders.
11. Warehouse Management
- A. CV Fine Art Services employees all have a background in fine arts.
 - B. Jobs in the warehouse are specialized according to individual strengths.
 - C. An assigned warehouse manager is on site in the warehouse.
 - D. All employees undergo very intense security and background checks. Random drug screenings are done often.

For additional information, please see attached information. Feel free to contact our office at (404) 315-7666 for any questions.